



Jammu & Kashmir Cricket Association

(Affiliated to the Board of Control for Cricket in India)

Headquarters: Pavilion Building, Hostel Ground, GGM Science College, Jammu – 180016

Srinagar Office: Sher-i-Kashmir Cricket Stadium, Sonwar, Srinagar – 190001

Tel.: 0191-4015572 | Mob.: 8899002224

Ref. No. JKCA/Secy/Jmu/2026/840

Dated 09-10-2026

JOB NOTICE

Jammu & Kashmir Cricket Association (JKCA)

Advertisement for the Posts of Office Attendant

Applications are invited from eligible candidates for the posts of Office Attendant in the Jammu & Kashmir Cricket Association (JKCA) on the following terms and conditions:

Particulars	Details
Name of the Post	Office Attendant
Number of Posts	02 (Two) – (G-1)
Place of Posting	Jammu
Nature of Appointment	Contractual
Minimum Qualification	12th Pass from a recognized Board
Last Date for Submission	20th October 2026

Essential Requirements

Minimum qualification: 12th Pass from a recognized Board.

The candidate should be capable of dual tasking and must possess at least one additional skill such as:

- Dispatcher
- Store helper
- Housekeeping
- Pantry operations
- Preference will be given to candidates having relevant experience and multiple skills.

General Conditions

1. The engagement is purely temporary and does not confer any right for regular appointment in JKCA.
2. Place of posting will be Jammu. The selected candidates may be required to perform multi-tasking duties as assigned from time to time.
3. Age limit and other eligibility criteria (if any) will be as per JKCA norms / applicable rules.
4. JKCA reserves the right to cancel / modify the recruitment process or the number of posts at any stage without assigning any reason.





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How to Apply

Interested and eligible candidates may submit their applications (on plain paper or in any suitable format) along with self-attested copies of educational qualification certificates, skill/experience certificates (if any), and a recent passport-size photograph on or before **20th October 2026** by any of the following modes:

Email: estsec.jkca@gmail.com

By Post / Hand:

Headquarters

Jammu and Kashmir Cricket Association

JKCA Complex, Hostel Ground, Pavillion Building

Behind GGM Science College, Canal Road

Jammu – 180016

Note: Incomplete applications or applications received after the last date will be rejected. Only shortlisted candidates will be called for interview / skill assessment.

For further details and updates, candidates are advised to visit the official website of JKCA (jkca.tv) or contact the JKCA office, Jammu.

Sd/-

Honorary Secretary

Jammu & Kashmir Cricket Association

