



Jammu & Kashmir Cricket Association

(Affiliated to the Board of Control for Cricket in India)

Headquarters: Pavilion Building, Hostel Ground, GGM Science College, Jammu – 180016

Srinagar Office: Sher-i-Kashmir Cricket Stadium, Sonwar, Srinagar – 190001

Tel.: 0191-4015572 | Mob.: 8899002224

Ref. No. JKCA/Secy/Jmu/2026/356

Dated 30-07-2026

ADVERTISEMENT

Jammu & Kashmir Cricket Association (JKCA), the Governing Body of Cricket activities in the UT of Jammu & Kashmir and Ladakh, engaged in promoting and developing the game of cricket in the UT of Jammu & Kashmir and Ladakh requires the following personnel to build a professional team for successfully running its operations and implement JKCA's Vision and Mission.

MANAGER FINANCE

JOB DESCRIPTION

- To manage and supervise the financial affairs of the Association in accordance with the Constitution, applicable laws, BCCI Regulations and the policies of the Association.
- To maintain proper books of accounts and financial records.
- To assist the Chief Executive Officer and the Apex Council in matters relating to budgeting, financial administration, audit and statutory compliance.
- To perform such duties as may be assigned by the Chief Executive Officer and the Apex Council from time to time.

QUALIFICATIONS/ EXPERIENCE

- Must be a post graduate from any recognized University
- Minimum **10 years experience** in finance, accounts, budgeting, auditing or financial administration.

KEY SKILLS AND COMPETENCIES

- Strong analytical and **data-driven mindset** with the ability to interpret financial data and support decision-making.
- Sound knowledge of accounting principles, budgeting, financial reporting and statutory compliances.
- Proficiency in computerized accounting systems, ERP software and advanced Microsoft Excel.
- Strong organizational, problem-solving and time management skills with the ability to meet deadlines.
- Good communication and interpersonal skills with the ability to coordinate effectively with internal departments, auditors and other stakeholders.

The Candidate shall not be more than 75 years on the date of filing the application.





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General Terms & Conditions

- The appointments shall be purely on a contractual basis for an initial period of One (01) year.
- The contractual tenure may be extended at the sole discretion of the Jammu & Kashmir Cricket Association, subject to such terms and conditions as may be decided by the Association.
- Remuneration and other service conditions shall be determined by the Apex Council.
- The appointments shall be subject to verification of qualifications, experience and antecedents.
- The selected candidates shall be required to maintain confidentiality, integrity and neutrality in discharge of their duties and shall comply with the Constitution, Rules, Regulations and Policies of JKCA.
- Jammu & Kashmir Cricket Association reserves the right to accept or reject any application without assigning any reason and to cancel or modify the selection process at any stage.
- Salary/Professional Fee – Negotiable

How to Apply

Interested candidates may submit their applications along with:

- Detailed Curriculum Vitae (CV);
- Self-attested copies of educational qualifications;
- Experience certificates;
- Proof of age;
- Two recent passport-size photographs; and
- Any other supporting documents.

Applications should reach the office of the Honorary Secretary, Jammu & Kashmir Cricket Association via hand at Pavilion Building, Hostel Ground, GGM Science College, Jammu, 180016 or via email at hony.secretaryjkca@gmail.com by or before 05th August, 2026 (5:00 PM).

Applications received after the prescribed date shall not be entertained.

-Sd-

Honorary Secretary
J&K Cricket Association

