



# Jammu & Kashmir Cricket Association

(Affiliated to Board of Control for Cricket in India)

Jammu Office: Pavillion Building, Hostel Ground, GGM Science College, Jammu 180016

Srinagar Office: Sher-i-Kashmir Cricket Stadium, Sonwar, Srinagar- Kashmir, 190001

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Ref. No. JKCA/MSG/MA/Jmu/25-26/267

Dated 05-04-2025

ORDER NO. 15./2025

## OFFICE TIMING

The timing of JKCA Offices at Jammu & Srinagar will be as follows:

1. 10:00 A.M. to 05:00 PM (including 30 minutes Lunch Break) w.e.f. 05th April, 2025.
2. The timing will remain in force till 30th November, 2025.
3. Office In charge will ensure strict adherence of the office timing.
4. Office will close at 05:00 PM and no staff will be allowed to work after 05:00 PM except with the specific permission of IC& Cricket Development Activities, Srinagar & Member Administration. The Office hours can also be extended if required by any Sub-Committee Member.
5. This does not include the ground staff whose timing will be determined by the administration on need basis.

  
**Brig Anil Gupta (Retd.)**  
Member Administration  
J&K Cricket Association

